

Md. Moksedul Momenin

Lalbagh, Rangpur | Contact : 01321063348 | utshomirja01@gmail.com | www.mmutsho.com

Personal Information:

Full Name : Md. Moksedul Momenin
Father's Name : Md. Mohir Uddin
Mother's Name : Mst. Sadeka Begum
Present Address : Vill: Lalbagh Post: Rangpur Sador,
P/S: Rangpur, Dist: Rangpur
Permanent Address : Vill: Shobujpara, Post: Lalmonirhat,
P/S: Lalmonirahat, Dist: Lalmonirhat
Date of Birth : 04 May 2003
Religion : Islam
Nationality : Bangladeshi
Blood Group : B (+ve)
Sex : Male
Marital Status : Unmarried



Career Objective:

I would like to utilize my potentiality & skills to do something innovative & from where I will be able to enhance my knowledge as well as to develop my professional, managerial, administrative skill & knowledge through participation in the development activities & by using modern scientific techniques.

Experience:

1. Content Developers

- ✓ Creating content on Microsoft Word
- ✓ Creating content on Microsoft Excel
- ✓ Creating Content on Microsoft PowerPoint
- ✓ Web Designer

2. Junior Accountant

Bhai Bhai Store (Grocery Shop)

- ✓ Coordinating team work brand and communication.
- ✓ Monitor and report on effectiveness of marketing communications.
- ✓ Prepare professional branding plan and motivate branding plan and motivate branding team.
- ✓ Waiting and presenting branding and marketing events.

ICT Qualification:

1. **Programming Language** : HTML, CSS
2. **Software** : Canva, Adobe Illustrator (Basic), CapCut
3. **Microsoft Office** : MS Word, MS Excel, MS PowerPoint, OneNote etc.
4. **Internal Technology** : SEO, SMM, Content Writer, Web Design, WordPress etc.

Education:

Name	Institute	Year	Grade	Subject
Honors	Carnicheal College, Rangpur	1 st Year	On-going	Accounting
HSC	Lalmonirhat Govt. College	2022	4.83	Business Studies
SSC	Lalmonirhat Govt. High School	2020	4.61	Business Studies

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	Excellent	Excellent	Excellent
English	Excellent	Better	Better
Hindi	Good	Better	Excellent

Certifications:

Name of Certificates	Provider
E-Commerce with WooCommerce	Bohubrihi
WordPress (No Coding)	Udemy
Digital Marketing	Scholar's IT
WordPress with Hostinger	Udemy
WordPress for Beginners	Bohubrihi
Computer Office Application	Skill Development Training Center

Extra-Curricular Activities:

1. Drawing
2. Gardening
3. Tutoring

Reference:

Md Ahammad Ali
Owner of Bhai Bhai Store
Phone: 01781022622